

Highland Community Schools  
Board of Directors Meeting  
Monday, June 13, 2022  
5:00 p.m. – High School Board Room

The meeting was called to order at 5:00 p.m. by President Nate Robinson.

Roll call was taken with Mike Golden, Rachel Longbine, Josh Thomann, Monica Jepson, Samantha Holden and Nate Robinson present. Also in attendance were Ken Crawford, Superintendent, Angela Hazelett, Secondary Principal and Sue Rich, Board Secretary.

Holden made a motion to approve the agenda. Seconded by Jepson.

Motion carried 6-0

5:02 p.m. – The Board met in session for the purpose of a public hearing for the proposed plans, specifications and form of contract for the Highland Elementary Pre-K playground renovation project and the Highland Elementary asphalt playground renovation project. The president called for public comments of which there were none. The public hearing was closed.

Melissa Murphy filled out the survey showing interest to be the new board member in District 5. The new board member would serve until November 2025.

Jepson made a motion to approve the appointment of Melissa Murphy as the new board member in District 5. Seconded by Longbine.

Motion carried 6-0

The oath of office was administered to the new board member.

Consent Agenda Items:

**Minutes:** Approval of the May 9, 2022 regular board meeting minutes  
Approval of the May 23, 2022 special meeting minutes  
Approval of the May 23, 2022 work session minutes

**Financial Report:** Approval of the May financial reports

**Payment of Bills:** Approval of the following June bills

General Fund – \$481,780.55  
Prepaid General Fund - \$12,125.69  
Schoolhouse Fund - \$17,180.31  
Activity Fund - \$21,488.90  
Prepaid Activity Fund - \$5,933.58  
Lunch Fund - \$8,486.63

Golden made a motion to approve the items on the consent agenda. Seconded by Holden.

Motion carried 7-0

Receive visitors: None

Bids were discussed for the Highland Elementary Pre-K playground renovation project with Luke Newton of MMS Consultants.

Longbine made a motion to approve the Highland Elementary Pre-K playground renovation project bid from J Harding Inc in the amount of \$225,000. Seconded by Golden.

Motion carried 7-0

Bids were discussed for the Highland Elementary asphalt playground renovation project with Luke Newton of MMS Consultants.

Jepson made a motion to approve the Highland Elementary asphalt playground renovation project bid from J Harding Inc in the amount of \$526,000. Seconded by Golden.

Motion carried 7-0

Nicholas Oriano spoke about his Eagle Scout project at Highland High School. He is making a rolling white board which can be moved around for use by staff in different locations as well as painting Mrs Zelenski's classroom and 2 band rooms. The paint will be provided by the school and he will be doing this over the summer.

Longbine made a motion to approve the Eagle Scout project. Seconded by Jepson.

Motion carried 7-0

Bids were received for the 2022-23 school year. Bid tabulations are available in the office of the Board Secretary.

Longbine made a motion to accept the following bids for the 2022-23 school year. Seconded by Golden.

Motion carried 7-0

Johnson County Refuse-sanitation  
Ferrellgas – LP gas  
Stewart & Sons – gasohol  
Stewart & Sons - diesel

Golden made a motion to approve the computer tech services agreement between Grant Wood AEA and Highland in the amount of \$50,000 for 2022-23. Seconded by Holden.

Motion carried 7-0

Golden made a motion to approve the operational sharing agreement with Waco for Maintenance Director. Seconded by Longbine.

Motion carried 7-0

Golden made a motion to approve the resolution to move from the general fund to the student activity fund the amount of \$1800 for football helmet reconditioning. Seconded by Jepson.

Motion carried 7-0

Longbine made a motion to accept the request for proposal for auditing services from Kay Chapman for the next 3 years. Seconded by Thomann.

Motion carried 7-0

Mr Crawford went over changes on board policies 505.1-Student Progress Reports & Conferences, 505.2-Student Promotion-Retention-Acceleration, 505.3-Student Honors & Awards, 505.4-Testing Program, 505.6-Early Graduation, 505.7-Commencement, 505.8-Parent & Family Engagement, 506.1-Education Records Access, 506.1R1-Use of Student Records Regulation, 506.1E1-Request of Nonparent for Examination or Copies of Education Records, 506.1E2-Authorization for Release of Education Records, 506.1E3-Request for Hearing on Correction of Education Records, 506.1E4-Request for Examination of Education Records, 506.1E5-Notification of Transfer of Education Records, 506.1E6-Letter to Parent Regarding Receipt of Subpoena, 506.1E7-Juvenile Justice Agency Information Sharing Agreement and 506.1E8-Annual Notice. These policies will be brought back to the next meeting for the second reading.

Golden made a motion to approve the below listed board policies. Seconded by Holden.

Motion carried 7-0

- 503.1 Student Conduct
- 503.1R1 Student Suspension
- 503.2 Expulsion
- 503.3 Fines-Fees-Charges
- 503.3R1 Student Fee Waiver & Reduction Procedures
- 503.3E1 Standard Fee Waiver Application
- 503.4 Good Conduct Rule
- 503.5 Corporal Punishment, Mechanical Restraint & Prone Restraint
- 504.1 Student Government
- 504.2 Student Organizations
- 504.4 Student Performances
- 504.5 Student Fund Raising
- 504.6 Student Activity Program
- 504.3 Student Publications (Rescind)
- 504.3R Student Publications Regulation (Rescind)
- 503.4R1 Good Conduct Rules (Rescind)
- 503.4R2 Eligibility Policy (Rescind)

Jepson made a motion to accept the following appointments and modification. Seconded by Golden.

Motion carried 7-0

Appointments:

- Drake Brezina - JH Football Coach - 7%
- Dan Brandstetter-Highland Elementary Strategist II Teacher - MA+24 (15)
- Marilyn Goody - General Cook - 5.5 hrs/day - \$13.25/hr
- Kara Miller - Highland Elementary Special Ed Associate - 7.5 hrs/day-\$12.00/hr
- Lexi Garrett-Highland Elementary Special Ed Associate - 7.5 hrs/day-\$12.00/hr

Modification:

- Cory Quail - Secondary At-Risk Teacher to Secondary Physical Education Teacher

Board of Directors:

- 1) Mike Golden welcomed both Josh Thomann & Melissa Murphy to the board.
- 2) Monica Jepson asked about the safety/emergency plan for the District.

Angela Hazelett, Secondary Principal:

- 1) Hope to be hiring a part time English teacher.
- 2) The dress code has been updated in the student handbook.
- 3) Peggy Schwab has been working on the Huskies Have Spirit project.
- 4) Secondary staff has looked over the Safety plan and made recommendations for changes.
- 5) Sheriff's department will conduct shooter training again for us.
- 6) Principal report was in the board packet with additional details.

Jane O'Leary, Elementary Principal

- 1) Jane was not present but the report was emailed with details.

Sue Rich, Business Manager

- 1) Working on all the final reports for the state and end of fiscal year, insurance rate changes, payout to retirees amongst other things.
- 2) Thank you for all the thoughts and prayers on my Mom's passing.

Ken Crawford, Superintendent:

- 1) Like seeing the work on the Huskies Have Spirit project.
- 2) Will talk about the vision and goals at the work session on the 27th.
- 3) Movie is still planning to start later this month.
- 4) Asbestos removal should be done this week and floor people to start on 6/20.

The next work session is scheduled for Monday, June 27, 2022 at 5:00 p.m. at the High School Board Room.

The next regular school board meeting is scheduled for Monday, July 11, 2022 at 5:00 p.m. at the Highland Board Room.

Golden made a motion to adjourn at 6:18 p.m. Seconded by Longbine.

Motion carried 7-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822, Monday through Friday, 9:00 a.m. to 4:00 p.m.

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PRESIDENT, NATE ROBINSON

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SECRETARY, SUE E RICH