

Highland Community Schools
Board of Directors Meeting
Monday, September 13, 2021
6:00 p.m. – High School Board Room

The meeting was called to order at 6:00 p.m. by President Nate Robinson.

Roll call was taken with Mike Golden, Samantha Holden, Rachel Longbine, Kathy Butler, Megan Allen and Nate Robinson present. Kevin Engel was absent. Also in attendance were Ken Crawford, Superintendent, Sue Rich, Board Secretary, Angela Hazelett, Secondary Principal and Jane O’Leary, Elementary Principal.

Butler made a motion to approve the agenda, as presented. Seconded by Longbine.

Motion carried 6-0

Consent Agenda Items:

Minutes: Approval of the August 9, 2021 regular meeting minutes.
Approval of the August 30, 2021 special meeting minutes.
Approval of the August 30, 2021 work session minutes.

Financial Reports: Approval of the August financial reports.

Payment of Bills: Approval of the following September bills.

General Fund - \$65,434.42
Prepaid General Fund - \$32,914.82
Schoolhouse Fund - \$19,984.00
Activity Fund - \$7,423.32
Prepaid Activity Fund - \$718.65
Lunch Fund - \$10,229.67

Fundraisers: Cross Country-Apparel Store
Dance Team - Lil Huskies Dance Clinic
National Honor Society - Blood Drive

Longbine made a motion to approve the items on the consent agenda. Seconded by Golden.

Motion carried 5-1

Allen abstained

Receive Visitors:

Chris Grinstead spoke about the weighting of Kirkwood classes, GPA and transcript concerns at Highland.

Susie Grinstead spoke about the students coming back from Kirkwood for Huskie time and lunch and her concerns surrounding this.

Student council members Carsen Mellinger, Kelsi Cerny, Halle Hazelett and Kerra Longbine gave a report on some of the activities they will be doing throughout the year. The year will start with Homecoming where they will be involved with the Huskie Olympics, mum sales, parade, Boom Night and the semi formal dance. Some of the other events during the year are the Halloween celebration, holiday staff gifts, winter wonderland, prom and graduation. A couple other things they will be involved with this year are updating the dress code and re-organizing the trophy case.

Mr Crawford gave a report on the fall sports numbers. Most of them remained steady but volleyball and football were both up from last year.

Mr Crawford spoke about the IASB convention in November. The delegate assembly is the morning of November 17th and the general sessions and educational sessions will be the afternoon of November 17th and all day November 18th. The board members need to let Sue know if they will attend by the next regular board meeting in October so she can get them registered.

Longbine made a motion to approve the Iowa Family Counseling Services to hold therapy sessions with our students within our buildings at no cost. Seconded by Butler.

Motion carried 5-1
Holden abstained

Mr Crawford went over changes on board policies 304.1 - Development & Enforcement of Administrative Regulations, 304.2 - Monitoring of Administrative Regulations, 305 - Administrator Code of Ethics, 306 - Succession of Authority to the Superintendent, 307 - Communication Channels, 308.1 - Individual Contracts, 308.2 - Resignation, 308.3 - Dismissal, 308.4 - Retirement. These policies will be brought back to the next meeting for the second reading.

Golden made a motion to approve the below listed board policies. Seconded by Longbine.

Motion carried 6-0

- 303.1 Administrative Positions
- 303.2 Administrator Qualifications, Recruitment, Appointment
- 303.3 Administrator Contract and Contract Nonrenewal
- 303.4 Administrator Salary and Other Compensation
- 303.5 Administrator Duties
- 303.6 Administrator Evaluation
- 303.7 Administrator Professional Development
- 303.8 Administrator Civic Activities
- 303.9 Administrator Consulting/Outside Employment
- 601.1 School Calendar
- 601.2 School Day

Golden made a motion to approve the following resignations, appointments and modifications.
Seconded by Holden.

Motion carried 5-1
Longbine opposed

Resignations:

Michael Eden – JH Baseball Coach

Cindy Mize – Lead Cook

Appointments:

Mark Thompson – Route Bus Driver - \$92.00/day

Joyce Bausch – Route Bus Driver - \$99.00/day

Casey Halligan – Assistant Girls Basketball Coach – 10%

Dylan Stewart – Assistant Wrestling Coach – 10%

Tami Fulk – General Cook – 5.5 hrs/day - \$12.00/hr

Caryn Wellendorf – General Cook – 5.5 hrs/day - \$12.00/hr

Samantha Cox – JH Girls Basketball Coach – 9%

Zach Hebl – JH Girls Basketball Coach – 9%

Modifications:

Nick Cole – From Assistant Wrestling Coach to Head Wrestling Coach – 14%

Michelle Wollrab – From General Cook to Lead Cook -7 hrs/day - \$15.00/hr

Larry Murphy – From Route Bus Driver to Sub Bus Driver (pending driver test is complete)

Bonnie Clarke – From Cook’s Helper 4 hrs/day 5 days per week to 4 hrs/day 3 days per week

Michael Eden – From BA (3) to BA+24 (3)

Denise Roth – From BA+24 (15)* to MA+8 (15)*

Carla Trees – From BA+8 (15) to BA+16 (15)

Coaching Contracts:

Sonya Stanerson- High Track-7%

Angela Alberts -Jr High Track-9%

Angela Strobel-Head Track-16%

Carrie Wieland-Head Softball-14%

Clint Jones-Jr High Baseball-9%

Sam Cox-Assistant Softball-12%

Out-of-District Contracts

Coaching Contracts:

Clint Colbert-Assistant Baseball-10%

Dylan Stewart - Head Soccer - 10%

Kelsey Hora-Jr High Softball-7%

Abbie Miller-Jr High Softball-7%

Seth Milledge-Head Baseball-14%

Nick Ehret-Head Boys Track-14%

Travis Riggan-Head Golf -10%

Board of Directors:

Nate Robinson attended his first JH cross country meet. He found it to be very interesting.

Megan Allen would like to have a future meeting to include the counselor on how scheduling of classes works. She would also like to discuss open campus for seniors. Molly Zywiec is rocking the block scheduling.

Angela Hazelett:

Meeting with Tim Ruth on shop plans and with Kevin Kurka on learning how to operate the HVAC online controls system. A full principal report was in the board packet.

Jane O'Leary:

The FAST and iReady screeners are just about done. We will be reporting out about these at a future meeting. School of the Wild and the Naturescape Area of the playground have both been big hits with the students. A full principal report was in the board packet.

Sue Rich, Board Secretary:

The school auditor Kay Chapman was here on Friday, September 10th for the annual audit. The audit went very well and the financial state of the District is very good. The Certified Annual Report, Special Education Supplement and Transportation report will all be finalized by September 15th. A full report of these will be given at the October meeting. School election papers are due to Sue by 5:00 pm on September 16th.

Ken Crawford, Superintendent:

We are getting closer to being finalized with the HVAC project. The walk in freezer/cooler is up and running and there is still some tweaking being done then we will move food into them. We will report out on ISASP scores and conditions of learning at a future meeting. The best news is we got an extension from the DNR on our wastewater project until 8-1-2027. The tech committee will meet at the end of the meeting to talk about the overhead projector project.

A work session will be held on Monday, September 27, 2021 at 5:00 pm in the high school board room.

The next regular board meeting is scheduled for Monday, October 11, 2021 at 6:00 p.m. in the high school board room.

Longbine made a motion to adjourn at 7:01 p.m. Seconded by Butler.

Motion carried 6-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822, Monday through Friday, 9:00 a.m. – 4:00 p.m.

PRESIDENT, NATE ROBINSON

SECRETARY, SUE E RICH