

Highland Community Schools  
Board of Directors Meeting  
Monday, April 12, 2021  
6:00 p.m. – High School Board Room

The meeting was called to order at 6:00 p.m. by Vice-President Megan Allen.

Roll call was taken with Samantha Holden, Mike Golden, Megan Allen, Kathy Butler, Rachel Longbine and Kevin Engel present. Nate Robinson was absent.. Also in attendance were Ken Crawford, Superintendent, Jane O’Leary, Elementary Principal, Angela Hazelett, Secondary Principal and Sue Rich, Board Secretary.

Golden made a motion to approve the agenda, as presented. Seconded by Holden.

Motion carried 6-0

6:02 p.m. – The Board met in session for the purpose of a hearing upon the budget proposal. Said proposal was published on the 25th of March, 2021 in The News, published at Kalona, of said county.

Taxpayers were heard for and against said proposal of which there were none.

Butler made a motion to adopt the 2021-2022 budget as published, in the amount of \$6,150,250 for instructional services; \$3,375,000 for support services; \$420,000 for non-instructional programs; and \$2,572,532 for other expenditures (facilities acquisition and construction, debt service, AEA support), with a total tax asking of \$4,337,384 and a tax rate of \$13.01 per \$1000 of assessed valuation. Seconded by Longbine.

Motion carried 6-0

Consent Agenda Items:

**Minutes:** Approval of the March 8, 2021 regular meeting minutes  
Approval of the March 22, 2021 work session minutes

**Financial Reports:** Approval of the March financial reports.

**Payment of Bills:** Approval of the following April bills.

General Fund - \$44,392.12  
Prepaid General Fund – \$9,676.31  
Schoolhouse Fund - \$5,626.67  
Activity Fund - \$10,183.95  
Prepaid Activity Fund - \$3,229.48  
Lunch Fund - \$15,409.57

**Fundraisers:** Softball and Wrestling-Help with State trap shoot at Highland Hideaway, National Honor Society - Senior VIP Parking Spots, Softball-Sponsorship Banners, Track-Youth Track and Field Day, Baseball-BSN Fan Clothing Store

Longbine made a motion to approve the items on the consent agenda. Seconded by Holden.

Motion carried 6-0

Receive Visitors: None

Denise Roth, middle school teacher, spoke about the last 365 days with the pandemic and how students and staff coped. She also spoke about the block schedule that was utilized during the ISASP testing and how the students felt they could get more work done and have deeper connections with the teachers. She also stated the final mock trial the students will be doing is on April 27th and 29th and invited everyone to attend.

The mask recommendations from last meeting were discussed. Some additional recommendations were made for upcoming events. Masks are required for prom and can be removed for pictures and during the picture time of grand march. Masks are required for graduation for all attendees and graduates. Graduates may remove masks while crossing the stage to accept diplomas and pictures or if speaking during the graduation ceremony. Masks are required at post prom and can be removed for photo booths and to eat.

Longbine made a motion to approve the additional mask recommendations for the upcoming events. Seconded by Golden.

Motion carried 6-0

Engel made a motion to approve the bid from Wilson Restaurant Supply for the walk in cooler freezer combo in the amount of \$46,514.40. Seconded by Longbine.

Motion carried 6-0

Engel made a motion to raise the graduation requirements to 29 required credits plus 23 electives for a total of 52 credits beginning with the class of 2025. Seconded by Butler.

Motion carried 6-0

Longbine made a motion to approve the Middle School/High School wireless E-Rate project from Riverside Technologies Inc in the amount of \$46,276.35. Seconded by Butler.

Motion carried 6-0

Engel made a motion to approve all certified staff teaching contracts and additional hours, sponsor and coaching contracts. Seconded by Longbine.

Motion carried 6-0

Mr Crawford went over the Highland graduation rates with the 2020 class 4-year cohort graduation rate at 93.75 and the 2019 class 5-year cohort graduation rate at 98.

Mr Crawford gave the numbers for the spring sports with boys track having 14 participants, girls track 22, boys golf 3, girls golf 7 and 17 soccer participants.

Mr Crawford went over first readings on board policies 414.7 - Military Service Leave, 414.8 - Unpaid Leave, 414.9 - Professional Purposes Leave, 415.1 - Substitutes. These policies will be brought back to the next meeting for the second reading.

Golden made a motion to approve board policies 503.6, 503.6R1, 503.6E1, 503.6E2, 503.6E3. Seconded by Holden.

Motion carried 6-0

503.6	Physical Restraint and Seclusion of Students
503.6R1	Use of Physical Restraint and Seclusion with Students
503.6E1	Use of Physical Restraint and/or Seclusion Documentation Form
503.6E2	Debriefing Letter to Guardian of Student Involved in Occurrence where Physical Restraint and/or Seclusion was Used
503.6E3	Debriefing Meeting Document

Golden made a motion to approve the personnel items. Seconded by Butler.

Motion carried 6-0

Appointments:

Thomas Hartley - Highland Elementary Kindergarten Teacher - BA(0)

Travis Riggan - High School Golf Coach - 10%

Tanner Kruse - Highland Elementary 2nd Grade Teacher - BA(0)

Ryan Cortum - Highland Elementary 5th Grade Teacher - BA(0)

Modifications:

Julie Strabala - Highland Elementary Associate to Highland Elementary School Secretary - \$15.00/hr.

Report of Board & Administration:

Kathy Butler stated the musical Beauty and the Beast was awesome. She was wondering about gifts for the early retirees as well as the Fusion Forward video on the website.

Sam Holden stated the post prom color run was yesterday and went very well.

Rachel Longbine stated the publicity the school has been getting in the newspaper, on the radio and social media has been very good and positive. Megan Allen echoed that KCII radio was very good during the publicity for the musical

Angela Hazelett – Mr Ball does an excellent job of contacting the media to get publicity out there about the Highland students and their accomplishments. She has also been working with students on getting the ISASP make-ups done and is sending out a conditions for learning survey to families and staff next week. .

Jane O’Leary – The ADA swing for the playground is starting to get installed with the frame in place now. Chris Armstrong came to the school to give a copy to each classroom of the book Shelley Armstrong wrote called *A Friend Like Tyler*. This coincided with Autism Awareness month in April. Hank the Huskie and his dog pound visited the school today for the reading celebration party.

Ken Crawford – Kurt Trout and Gina Trower will come to our next work session to speak and we will tour the greenhouse. The large grants have opened up for the Washington County Riverboat Foundation and they are due June 5th. We will write a grant for our Wastewater Project. The pre-bid meeting for the Wastewater Project is this Friday and the bids will be opened on April 30th.

A work session will be held on Monday, April 26 2021 at 5:00 pm in the high school board room.

The next regular board meeting is scheduled for Monday, May 10, 2021 at 6:00 p.m. in the high school board room.

Golden made a motion to adjourn at 7:40 p.m. Seconded by Longbine.

Motion carried 6-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822, Monday through Friday, 9:00 a.m. to 4:00 p.m.

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VICE-PRESIDENT, MEGAN ALLEN

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SECRETARY, SUE E RICH