

Highland Community Schools
Board of Directors Meeting
Monday, July 13, 2020
5:00 p.m. – High School Board Room

The meeting was called to order at 5:02 p.m. by Vice-President Megan Allen.

Roll call was taken with Mike Golden, Kathy Butler, Rachel Longbine, Kevin Engel, Samantha Holden and Megan Allen present. Nate Robinson was absent. Also in attendance were Ken Crawford, Superintendent, Jane O’Leary, Elementary Principal, Angela Hazelett, Secondary Principal, Bill Zywiec, Dean of Students via Zoom and Sue Rich, Board Secretary.

Golden made a motion to approve the agenda as presented. Seconded by Holden.

Motion carried 6-0

5:05 pm – A public hearing was held on the Resolution to Continue Participation in the Instructional Support Program. No one appeared in person or on Zoom so Allen closed the public hearing.

Longbine made a motion to adopt the Resolution to Continue Participation in the Instructional Support Program. Seconded by Golden. **Roll Call Vote – All Ayes.**

Motion carried 6-0

Consent Agenda Items:

Minutes: Approval of the June 8, 2020 regular meeting minutes
Approval of the June 22, 2020 board retreat minutes

Financial Report: Approval of the June financial reports

Payment of Bills: Approval of the following July bills

General Fund - \$506,600.78
Prepaid General Fund - \$23,831.63
Schoolhouse Fund - \$1,072,333.08
Prepaid Schoolhouse - \$4,166.67
Activity Fund - \$7,926.43
Prepaid Activity Fund - \$763.68
Lunch Fund - \$602.16
Prepaid Lunch Fund \$159.71

Fundraisers: None

Golden made a motion to approve the consent agenda. Seconded by Butler.

Motion carried 6-0

Receive visitors: None

Engel made a motion to combine 6 former class activity account balances to one special activity account. Seconded by Golden.

Motion carried 6-0

Longbine made a motion to approve the Fusion Forward Technical Assistance Contract. Seconded by Butler.

Motion carried 6-0

Engel made a motion to approve the 2020-21 Board Goals as listed. Seconded by Longbine.

Motion carried 6-0

The 2020 IASB Legislative Priorities were discussed.

Golden made a motion to submit mental health, special education – federal, supplemental state aid and sharing and reorganization to the IASB as legislative priorities. Seconded by Longbine.

Motion carried 6-0

Longbine made a motion to approve the final tax rate of \$13.06257. Seconded by Engel.

Motion carried 6-0

The Secondary Handbook for 2020-21 was discussed.

Engel made a motion to approve the Secondary Handbook for 2020-21. Seconded by Golden.

Motion carried 6-0

The Elementary Handbook for 2020-21 was discussed.

Engel made a motion to approve the Elementary Handbook for 2020-21. Seconded by Golden.

Motion carried 6-0

Longbine made a motion to approve the change order for the elementary playground project in the amount of \$6,875.00 for the additional surfacing and fence around the wheelchair swing. Seconded by Golden.

Motion carried 6-0

Mr Crawford went over changes on board policies 409.1. – Employee Vacation/Holidays, 409.2 – Personal Illness Leave, 409.2E1 – Emergency Paid Sick Leave Request Form Under the Families First Coronavirus Response Act, 409.2E2 – Expanded Family and Medical Leave Request Form Under the Families First Coronavirus Response Act, 409.3 – Family and Medical Leave, 409.3E1 – Employee Family and Medical Leave Notice to Employees, 409.3E2 – Employee Family and Medical Leave Request Form, 409.3R1 – Employee Family and Medical Leave Regulation, 409.3R2 – Employee Family and Medical Leave Definitions. These policies will be brought back to the next meeting for the second reading.

Golden made a motion to approve the below listed board policies. Seconded by Holden.

Motion carried 6-0

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| 407.3 | Licensed Employee Retirement |
| 407.4 | Licensed Employee Suspension |
| 407.5 | Licensed Employee Reduction in Force |
| 407.6 | Early Retirement |
| 408.1 | Licensed Employee Professional Development |
| 408.2 | Licensed Employee Publication or Creation of Materials |
| 408.3 | Licensed Employee Tutoring |

Engel made a motion to approve the following personnel items. Seconded by Butler.

Motion carried 6-0

Resignations:

Tiffany Bressler – Secondary Special Education Associate

Appointments:

Olga Zelenski – Secondary Math Teacher – MA (10)
James Higdon – Assistant Varsity Boys Basketball coach – 10%
Scott James – JH Boys Basketball coach – 7%
Jason Schlabaugh – JH Football coach – 7%
Tyler Kibbee – Assistant Varsity Football coach – 10%
Molly Edgar – Assistant Varsity Volleyball coach – 10%
Michelle McCarthy – TLC Oversight Committee - \$625.00

Modifications:

Jody Fink – From Co-Activities Director to Activities Director - \$8,000

Board of Directors:

Megan Allen stated she would be attending a virtual conference put on by IASB on Wednesday titled Leadership through a Crisis- COVID-19 and Beyond. She also stated the Music Boosters held a meeting and were able to meet the new band director.

Jane O'Leary, Elementary Principal:

- Took part in an all day virtual conference put on by American School Health.
- There will be no back to school night but instead a virtual meet your teacher.
- Registration Help night will be August 11th from 4-7 at the elementary.
- Work continues on the Return to Learn plan.

Angela Hazelett, Secondary Principal

- Principal report was in the board packet.
- Listened to the White House summit for safe re-opening on July 7th.
- Title IV Equity Coordinator is Bill Zywiec. Equity has been a hot topic.
- BLT will meet on 7/14 and discuss professional development. Also block scheduling and on-line learning.
- Leadership Camp through UNI has been very practical.

Sue Rich, Board Secretary:

-Classroom Cash check from Hills Bank in the amount of \$1,546.97 was presented. The check was mailed this year instead of presented in person due to COVID-19.

Kevin Engel left the meeting at 6:42 pm.

Ken Crawford, Superintendent:

- A survey was sent out to the staff and parents as well as a letter.
- We will be providing shields for the staff or they can wear their own mask.
- Hoping for more information from the State this week and on Senate File 2310.
- State athletic unions possibly talking about switching Fall and Spring sports.

The school board will have a work session on Monday, July 27, 2020 at 5:00 pm in the High School Board Room.

The next regular school board meeting is scheduled for Monday, August 10, 2020 at 5:00 p.m. at the High School Board Room.

Longbine made a motion to adjourn at 6:59 p.m. Seconded by Butler.

Motion carried 5-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822 Monday through Friday, 9:00 a.m. to 4:00 p.m.

VICE-PRESIDENT, MEGAN ALLEN

SECRETARY, SUE RICH