

Highland Community Schools  
Board of Directors Meeting  
Monday, April 8, 2019  
6:00 p.m. – High School Board Room

The meeting was called to order at 6:00 p.m. by President Nate Robinson.

Roll call was taken with Lois Schneider, Mike Golden, Megan Allen, Rachel Longbine, Kevin Engel, Cindy Michel and Nate Robinson present. Also in attendance were Ken Crawford, Superintendent, Angela Hazelett, Secondary Principal, Jane O’Leary, Elementary Principal and Sue Rich, Board Secretary.

Michel made a motion to approve the agenda with Dr Mike Jorgensen being the only one to speak during receive visitors. Seconded by Golden.

Motion carried 7-0

6:02 p.m. – The Board met in session for the purpose of a hearing upon the budget proposal. Said proposal was published on the 28th of March, 2019 in The News, published at Kalona, of said county.

Taxpayers were heard for and against said proposal of which there were none.

Engel made a motion to adopt the 2019-2020 budget as published, in the amount of \$6,160,500 for instructional services; \$3,140,000 for support services; \$440,000 for non-instructional programs; and \$750,780 for other expenditures (facilities acquisition and construction, debt service, AEA support), with a total tax asking of \$4,207,152 and a tax rate of \$13.09 per \$1000 of assessed valuation which is down \$.10 from the current rate of \$13.19. Seconded by Longbine.

Motion carried 7-0

6:05 p.m. – The Board met in session for the purpose of a public hearing on the 2019-20 school calendar. The president called for public comments. Robert Schneider stated that parent/teacher conferences are scheduled to be held on Wednesday nights and that is religious education night and I’m not happy about that. Bill Zywiec stated there were lots of conflicts with teachers/coaches this school year when conferences were held on Tuesdays and Thursdays.

Golden made a motion to approve the school calendar for 2019-20 as presented. Seconded by Schneider.

Motion carried 7-0

Consent Agenda Items:

**Minutes:** Approval of the March 11, 2019 regular meeting minutes  
Approval of the March 18, 2019 special meeting minutes (2)  
Approval of the March 25, 2019 work session minutes

**Financial Reports:** Approval of the March financial reports.

**Payment of Bills:** Approval of the following April bills.

General Fund - \$115,696.43  
Prepaid General Fund – \$12,485.78  
Schoolhouse Fund - \$16,874.43  
Activity Fund - \$5,632.17  
Prepaid Activity Fund - \$3,000.00  
Lunch Fund - \$11,282.77  
Prepaid Lunch Fund - \$36.65

**Fundraisers:**

Speech – Online store apparel  
Softball – Sponsorships on Outfield Fence

Engel made a motion to approve the items on the consent agenda. Seconded by Longbine.  
Motion carried 7-0

Receive Visitors: Dr Mike Jorgensen spoke about the Aerospace Engineering program.

Brian Haymond and students Matt Butler, Emma Nicola, Noah Holden, Makala Cox, Samantha Cox and Nicole Mickelson performed a short act from the spring play which will be held on Saturday, April 13<sup>th</sup> at 7:30 and Sunday, April 14<sup>th</sup> at 2:00 at the high school.

Cassi Montandon spoke about the FFA students and their activities. Sub districts were held here at Highland and districts were held at Lone Tree. The students did very well and earned many different ratings during the competitions. The FFA students and sponsors will be leaving on Sunday, April 14<sup>th</sup> for the state contest in Ames. Construction on the new greenhouse is to start at the end of April with all the pre work being done first and then the building being put in place after that. Ms Montandon is excited for the classes which will be in the new greenhouse next year, including a middle school class, soils testing, horticulture, ag business and animal science which will focus on fish. She also stated she received a \$12,500 grant to attend the curriculum for ag science education training in Ames with \$8,500 of the grant going towards supplies.

Dwight Schumm of Design Engineers and Luke Newton of MMS Consultants spoke about the final construction and costs for the bond issue petition. Adding the new windows in the high school and the additional site work for the playground as well as additional design fees, construction fees and cost escalation the total came to 3.7 million.

Longbine made a motion to move forward with the bond issue petition in the amount of 3.7 million dollars. Seconded by Golden.

Motion carried 6-1  
Schneider opposed

Amy Schulte and Jill Klinzman of the Washington Y spoke about Camp Highland. Twenty students had attended the program last year of which 14 were Highland students. This year the plan is to continue to take students to Kalona for swim lessons and have several field trips. They have 38 students who have already filled out an enrollment form to attend this summer and 36 of those are Highland students. The camp will be offering scholarships to attend with a grant they received from the Riverside City Council.

Golden made a motion to approve Camp Highland for this summer and allow them to use the Highland Elementary gym and playground. Seconded by Allen.

Motion carried 7-0

Summer library at Riverside and Ainsworth was discussed. Schneider made a motion to table summer library to next month so more information can be provided. Seconded by Allen.

Motion carried 7-0

Engel made a motion to approve the Mentoring and Consortium Agreement through Grant Wood AEA for the 2019-20 school year. Seconded by Golden.

Motion carried 7-0

Mr Crawford went over changes on board policies 210.3 – Special Board Meetings, 210.4 – Work Sessions of the Board, 210.5 – Notice for Board Meetings, 210.6 – Quorum for Board Meetings, 210.7 – Rules of Order, 210.7R1 (new) – Rules of Order Regulation, 210.9 – Consent Agendas, 210.10 (new number) – Organizational Meeting of the Board, 211 – Open Meetings, 212- Closed Sessions, 214 – Public Hearings, 215 – Board of Director’s Records, 215.1E1 (new) – Board Meeting Minutes, 215.E2 – Board Meeting Minutes. These policies will be brought back to the next meeting for the second reading.

Golden made a motion to approve board policies 209.1, 209.2, 209.3, 209.4, 209.5, 209.6, 209.7, 210, 210.1. Seconded by Michel.

Motion carried 7-0

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| 209.1 | Development of Policy                   |
| 209.2 | Adoption of Policy                      |
| 209.3 | Dissemination of Policy                 |
| 209.4 | Suspension of Policy                    |
| 209.5 | Administration in the Absence of Policy |
| 209.6 | Review and Revision of Policy           |
| 209.7 | Review of Administrative Regulations    |
| 210   | Order of Regular Business Meetings      |
| 210.1 | Annual Meeting                          |

Engel made a motion to approve the personnel items. Seconded by Michel.

Motion carried 6-0

Allen abstained

Appointments:

Katelynn Moss – Elementary Special Education Strategist I Teacher (Achieving Strategist II per District MOU) – BA (0)

Bill Zywiec – Head Boys Basketball Coach – 14%

Report of Board & Administration:

Lois Schneider stated she attended VIP day on Friday at the elementary and was wondering what the last 15 minutes of the day were being used for as a student stated they were sitting in the gym during this time. Ms O'Leary stated this is where the bus riding students are waiting and it is after school from 3:30-3:45.

Jane O'Leary – Principal report was included in the packet. The new door locks and peep holes are in and are very nice.

Angela Hazelett – Principal report was included in the packet. Megan Allen asked about Huskie Time and would like a report on this.

Sue Rich – Updated board policies were handed out. The foundation scholarship distribution ceremony is Monday, April 15<sup>th</sup> at 5:15 at the Washington Public Library. Megan Allen and Rachel Longbine will attend.

Ken Crawford – We will be adding a new MS/HS Science teacher position for next school year. The principals have signed up for Instructional Framework training this summer.

A work session will be held on Monday, April 22, 2019 at 5:30 pm in the high school board room.

The next regular board meeting is scheduled for Monday, May 13, 2019 at 5:30 p.m. in the high school board room.

Golden made a motion to adjourn at 8:03 p.m. Seconded by Allen.

Motion carried 7-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822 or 657-4180, Monday through Friday, 9:00 a.m. to 4:00 p.m.

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PRESIDENT, NATE ROBINSON

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SECRETARY, SUE E RICH