

Highland Community Schools  
Board of Directors Meeting  
Monday, September 10, 2018  
6:00 p.m. – High School Board Room

The meeting was called to order at 6:00 p.m. by President Nate Robinson.

Roll call was taken with Mike Golden, Cindy Michel, Rachel Longbine, Lois Schneider, Megan Allen, Kevin Engel and Nate Robinson present. Also in attendance were Ken Crawford, Superintendent, Sue Rich, Board Secretary, Angela Hazelett, Secondary Principal and Jane O’Leary, Elementary Principal.

Michel made a motion to approve the agenda, as presented. Seconded by Longbine.

Motion carried 7-0

Consent Agenda Items:

**Minutes:** Approval of the August 13, 2018 regular meeting minutes.  
Approval of the August 27, 2018 work session minutes.

**Financial Reports:** Approval of the August financial reports.

**Payment of Bills:** Approval of the following September bills.

General Fund - \$80,292.34  
Prepaid General Fund - \$11,634.48  
Schoolhouse Fund - \$17,544.23  
Prepaid Schoolhouse Fund - \$500.00  
Activity Fund - \$14,152.61  
Prepaid Activity Fund - \$332.00  
Lunch Fund - \$19,925.58  
Prepaid Lunch Fund - \$381.74  
Insurance Fund - \$1,320.00

**Fundraisers:** Highland Fine Arts Boosters – Greenery Sales

Longbine made a motion to approve the items on the consent agenda. Seconded by Schneider.

Motion carried 7-0

Receive Visitors: None

### Annual Meeting

Business Manager, Sue Rich, presented the 2017-18 financial report of the district. The Certified Annual Report, Special Ed Supplement and Transportation Report will be completed this week and will be presented at the October board meeting for approval. The treasurer’s report was presented to the Board with the ending balances for each fund. An estimate of the spending authority was given as well.

Longbine made a motion to approve the official bank depositories and limits for the 2018-19 school year. Seconded by Engel.

Motion carried 5-0

Michel & Robinson abstained

People’s Trust & Savings Bank - \$2,000,000  
Hills Bank & Trust Company - \$1,000,000  
Banker’s Trust (PMA- ISJIT) - \$5,000,000

Engel made a motion to appoint Joe Holland as School Board Attorney and The News as the official newspaper for the 2018-19 school year. Seconded by Michel.

Motion carried 6-1  
Schneider opposed

The election of officers was held:

President	Nate Robinson 7 votes
Vice-President	Megan Allen – 7 votes

Engel made a motion to appoint Sue Rich Secretary/Treasurer for 2018-19. Seconded by Allen.

Motion carried 7-0

Sue Rich, Board Secretary administered the oath of office to the newly elected officers.

Schneider made a motion to approve the following committee appointments for the 2018-19 school year. Seconded by Golden.

Motion carried 7-0

The following committee appointments were made for the 2018-19 school year.

Special Board Committees:

Finance & Personnel  
Kevin Engel  
Megan Allen  
Rachel Longbine

Transportation – Buildings & Grounds  
Mike Golden  
Nate Robinson

Board Policy Review  
Cindy Michel  
Nate Robinson

Legislative Network/IASB Delegate – Nate Robinson  
Washington County Conference Board – Mike Golden  
School Improvement Committee – Nate Robinson, Lois Schneider, Megan Allen  
Technology Committee – Mike Golden, Rachel Longbine and Lois Schneider  
Highland Foundation Board Member – Vice-President Megan Allen  
Level I & II Investigators – Level I – Building Principals  
Level II – Washington County Sheriff's Department  
EEO/AAC Equity Coordinator – Dean of Students, Bill Zywiec

Engel made a motion to have the regular meetings held on the second Monday of the month at 6:00 pm during the school year and at 5:00 pm in the summer. Seconded by Golden.

Motion carried 7-0

Brian Haymond and Tim Surine spoke about the Aerospace Engineering Program. They attended a 2 week training this summer in Alabama to learn about the 1<sup>st</sup> year curriculum of a 4 year program. There are 6 projects done during the 1<sup>st</sup> year and the students will be working with such things as 3D printers, prototypes, gliders and an air tunnel. There are 13 students in the class.

Golden made a motion to adopt the following 2018 IASB Legislative Action Priorities. Seconded by Longbine.

Motion carried 7-0

Preschool, Special Education, SAVE, Bond Issues and Sharing

Longbine made a motion to approve the Washington County Riverboat Foundation Grant Resolution. Seconded by Golden.

Highland CSD – Upgrading the Production Kitchen - \$57,000  
Highland CSD – Highland Elementary Security Upgrades - \$32,000

Motion carried 7-0

Board Policy 213.1R – Handling Complaints was discussed at length as well as Policy 410.1 – Substitute Teachers. These policies will be brought back next month for the second reading.

Engel made a motion to approve the 2<sup>nd</sup> reading and all changes for board policy 210.8 – Board Meeting Agenda, policy 213 – Participation by the Public and to rescind policy 402.5 – Public Complaints about Employees once policy 213.1R – Handling Complaints is approved. Seconded by Michel.

Motion carried 6-1  
Schneider opposed

Schneider made a motion to approve the following resignations, appointments and modifications. Seconded by Golden.

Motion carried 7-0

Resignations:

Tony Castillo –Head Soccer Coach  
Amanda Schultz – Wrestling Cheer Sponsor

Appointments:

Samantha Wieland - .125 Secondary PE Teacher - \$4,243.75  
Alex Cruz – Head Soccer Coach – 10%  
Sue Norris – JH Girls Basketball Coach – 7%  
Kylan Anderson – Drill Team Sponsor – 6%

Modifications:

Samantha Wieland – HS SpEd Associate – From 7.5 hrs to 6.75 hrs

Jayme Kallaus – BA+24 to MA  
Cassi Montandon – BA to BA+16  
Sonya Stanerson – MA to MA+8  
Amrika Stumpf – BA+8 to MA  
Patrek Tufts – BA to BA+16

Board of Directors:

- 1) Nate Robinson stated the football team is doing great and are 3-0.
- 2) Lois Schneider asked about the camera system at the HS/MS and how that was coming along. Hazelett stated the camera system is almost fully operational.
- 3) Megan Allen spoke about the Special Education curriculum her son has been doing.
- 4) Kevin Engel stated that Quinn Stumpf will be the kid captain for the Iowa game this weekend.

Jane O'Leary:

- 1) The Fall screeners have started and our professional development has been centering around Makerspace working with the makedos, green screen and boxels.

Angela Hazelett:

- 1) Mr Zywiec will be taking some students to the Senior Villages this week.
- 2) The football team is 3-0 and the Lynnville Sully game was very exciting.
- 3) The cross country team finally had a meet at Fairfield. There are 11 out for cross country.
- 4) There is a contest going to have 40 students sign up for Workplace Learning Connection and if so Mr Zywiec will have to fight a "bear".

Sue Rich, Board Secretary:

- 1) The school auditor Kay Chapman will be here this Friday, September 14<sup>th</sup> for the annual audit. The Certified Annual Report, Special Education Supplement and Transportation report will all be finalized by September 17<sup>th</sup>.

Ken Crawford, Superintendent:

- 1) Mr Crawford read an email regarding the Alburnett game commending the sportsmanship of the football team after the injury to the official during the game
- 2) We hope to have the report later this week from Design Engineers about the secondary building HVAC.
- 3) The elementary HVAC project is up and running with some minor tweaking still taking place. The whole project is almost complete.
- 4) IASB offers workshops for board members if anyone is interested.

A joint board work session with Lone Tree is tentatively scheduled for Wednesday, September 26<sup>th</sup> at the Lone Tree school library starting at 6:00 pm.

The next regular board meeting is scheduled for Monday, October 8, 2018 at 6:00 p.m. in the high school board room.

Longbine made a motion to adjourn at 8:10 p.m. Seconded by Golden.

Motion carried 7-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822 or 657-4180, Monday through Friday, 9:00 a.m. – 4:00 p.m.

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PRESIDENT, NATE ROBINSON

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SECRETARY, SUE E RICH