

Highland Community Schools  
Board of Directors Meeting  
Monday, March 11, 2024  
5:00 p.m. – High School Board Room

The meeting was called to order at 5:02 p.m. by President Nate Robinson.

Roll call was taken with Joslin Schott, Rachel Longbine, Karen Fink, Dan Ruth, Monica Jepson and Nate Robinson present. John O’Leary was absent. Also in attendance were Ken Crawford, Superintendent, Angela Hazelett, Secondary Principal, Jane O’Leary, Elementary Principal and Sue Rich, Board Secretary.

Ruth made a motion to approve the agenda, as presented. Seconded by Longbine.

Motion carried 6-0

Consent Agenda Items:

**Minutes:** Approval of the February 12, 2024 regular meeting minutes

Approval of the February 26, 2024 work session minutes

**Financial Reports:** Approval of the February financial reports

**Payment of Bills:** Approval of the following March bills

General Fund - \$212,188.99

Prepaid General Fund - \$722.75

Activity Fund - \$6,532.46

Prepaid Activity Fund - \$726.70

Lunch Fund - \$14,102.34

Prepaid Lunch Fund - \$22,382.45

Schoolhouse Fund - \$16,090.51

**Fundraisers:** Highland FBLA - Coupon Book Sales

Schott made a motion to approve the items on the consent agenda. Seconded by Longbine.

Motion carried 6-0

Receive Visitors: None

Jody Fink, Athletic Director, gave an overview of the winter sports as well as previewing the spring sports. Some of the highlights were Luke Guseman making the podium at state wrestling and Sarah Burton being the player of the year in the conference and being academic all state.

Sue Rich, Business Manager, went over the new proposed tax notice as well as the budget estimate for 2025 showing tax rate and public hearing which was set at the February meeting.

Sue Rich, Business Manager went over the FY23 Audit Report.

Ruth made a motion to approve the FY23 Audit Report. Seconded by Jepson.

Motion carried 6-0

Longbine made a motion to approve the Washington County Riverboat Foundation resolution for the following grant application. Seconded by Schott.

Motion carried 6-0

Highland CSD-Highland Secondary Digital Signs - \$137,454

Mr Crawford went over first reading on board policies 705.02-Credit and Procurement Cards, 401.11-Employee Orientation, 401.12-Employee Use of Cell Phones, 404.12-R(1)-Employee Use of Cell Phones-Regulation, 401.13-Highland CSD Staff Technology Policy, 401.13-E(1)-Technology Acceptable Use Contract for Highland CSD Employees, 401.14-Employee Expression, 402.01-release of Credit Information, 402.02-Child Abuse Reporting, 402.02-R(1)-Child Abuse Reporting Regulation. These will be brought back to the next meeting for the second reading.

Longbine made a motion to approve the below board policies. Seconded by Jepson.

Motion carried 6-0

713	Responsible Technology Use & Social Networking
713-R(1)	Responsible Technology Use & Social Networking- Regulation
605.06	Internet -Appropriate Use
605.06-R(1)	Internet-Appropriate Use-Regulation
605.08	Artificial Intelligence in the Educational Environment
605.08-R(1)	Artificial Intelligence in the Educational Environment-Regulation
701.01	Depository of Funds
701.02	Transfer of Funds
701.03	Financial Records
701.04	Governmental Accounting Practices & Regulations
703.01	Budget Planning
703.2	Spending Plan (Rescind)

Ruth made a motion to approve the personnel items listed below. Seconded by Longbine.

Motion carried 6-0

Resignations:

Ashlee Fisher - Dance Team Sponsor

Nick Cole - Head Girls Wrestling Coach

Appointments:

Brandon Devillier - Assistant Golf Coach - 7%

Mario Lopez - Assistant Soccer Coach - 7%

Report of Board & Administration:

Dan Ruth - Attended the Washington County Conference Board meeting and gave an overview of that.

Angela Hazelett - Secondary Principal

- ISASP Testing will be next week.
- Attended the Speech contest at Cedar Rapids Xavier on Saturday.
- We currently have some students on a trip in New York City.
- The NHS blood drive will be held on 3/20.

Jane O'Leary – Elementary Principal

- We currently have 32 students signed up for all day 4 year old preschool and can go up to 37.
- We currently have 23 kindergartners signed up with a possibility of 5 more getting to 28.
- Hustle and Heart running club coordinated by Cindy Peiffer, Ryan Cortum and Courtney Dietze for 3rd-5th graders has 39 runners signed up. This should be a really great program. There is also a Yoga Club which has lots of kids in it as well.

Ken Crawford – Superintendent

- The old elementary bleachers are almost completely taken out now and then the electrician will come in to do the work for the new bleachers prior to them being put in.
- We are conducting interviews for the SBO position on Tuesday, Wednesday, Thursday this week.

A public hearing on the proposed budget will be held on Monday, March 25, 2024 at 5:00 pm in the high school boardroom.

A work session will be held on Monday, March 25, 2024 at 5:05 pm in the high school boardroom.

The next regular board meeting is scheduled for Monday, April 8, 2024 at 5:00 p.m. in the high school boardroom.

Longbine made a motion to adjourn at 6:10 p.m. Seconded by Jepson.

Motion carried 6-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822, Monday through Friday, 9:00 a.m. to 4:00 p.m.

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PRESIDENT, NATE ROBINSON

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SECRETARY, SUE E RICH