

Highland Community Schools  
Board of Directors Meeting  
Monday, October 9, 2023  
5:00 p.m. – High School Board Room

The meeting was called to order at 5:00 p.m. by President Nate Robinson.

Roll call was taken with Monica Jepson, Rachel Longbine, Dan Ruth and Nate Robinson present. Josh Thomann, Mike Golden and Melissa Murphy were absent. Also in attendance were Ken Crawford, Superintendent, Sue Rich, Board Secretary, Jane O’Leary, Elementary Principal and Angela Hazelett, Secondary Principal.

Jepson made a motion to approve the agenda, as presented. Seconded by Ruth.

Motion carried 4-0

Consent Agenda Items:

**Minutes:** Approval of the September 11, 2023 regular meeting minutes.

**Financial Reports:** Approval of the September financial reports.

**Payment of Bills:** Approval of the following October bills.

General Fund - \$63,968.59

Prepaid General Fund - \$326.43

Schoolhouse Fund - \$47,348.26

Activity Fund - \$19,774.12

Prepaid Activity Fund - \$1,957.29

Lunch Fund - \$63,732.22

**School Fund Raisers:** Highland PAK- Various Fundraisers

Longbine made a motion to approve the items on the consent agenda. Seconded by Ruth.

Motion carried 4-0

Receive Visitors: None

Fourth & Fifth grade students Fraya, John, Kohen, Loralyn, Jayda and Brad spoke about The School of the Wild that was held at Marr Park and Lake Darling in September. They learned about the prairie, wetlands, woodlands and survival skills. Some of the activities they got to do were canoeing, fishing, hiking trails, kayaking and catching crawdads. On the last day they got to build a fire and roast hot dogs and marshmallows. The School of the Wild would not be possible if it wasn’t for the businesses and parents who donate money and food.

Longbine made a motion to approve Grace C Mae Advocate Center to hold therapy sessions with our students within our buildings at no cost. Seconded by Jepson.

Motion carried 4-0

Ruth made a motion to approve the FFA National Convention trip to Indianapolis from October 31-November 4, 2023. Seconded by Longbine.

Motion carried 4-0

Business Manager Sue Rich presented the official certified annual report for the 2022-23 school year. This is the comprehensive financial report of the school district for the year ending June 30, 2023. Total general fund revenues for the year were \$8,051,071. with 49% local sources (property taxes); 47% state sources and 4% federal sources. Total general fund expenditures were \$7,981,434 with 70% salaries & benefits; 26% purchased services, supplies, equipment and 4% AEA pass-thru and transfers. Our estimated spending authority is \$3,434,009.

Longbine made a motion to accept the Certified Annual Report for fiscal year 2023. Seconded by Ruth.

Motion carried 4-0

Business Manager Sue Rich then presented the special education supplement for the 2022-23 school year. The total revenues were \$1,194,133 and the total expenditures were \$1,572,971. This resulted in a negative special education balance of \$378,838 which can be recovered through allowable growth and supplemental aid from the state.

Ruth made a motion to accept the Special Education Supplement for fiscal year 2023. Seconded by Jepson.

Motion carried 4-0

Longbine made a motion requesting modified allowable growth and supplemental aid for a negative special education balance in the amount of \$378,837.64. Seconded by Jepson.

Motion carried 4-0

Business Manager, Sue Rich then presented the Transportation Report for the 2022-23 school year. Total net transportation costs were \$361,383 with an average cost per mile traveled of \$5.11. The average cost per pupil transported was \$945.30.

Ruth made a motion to accept the Transportation Report for fiscal year 2023. Seconded by Longbine.

Motion carried 4-0

Jepson made a motion to approve the supplemental amount for excess LEP costs for serving ELL students in a limited English Instructional Program during the 2022-23 school year in the amount of \$45,466.30. Seconded by Longbine.

Motion carried 4-0

Ruth made a motion to approve the 3 students for early graduation pending all requirements are met. Seconded by Longbine.

Motion carried 4-0

Ruth made a motion to approve the National Honor Society Chapter Bylaws. Seconded by Jepson.

Motion carried 4-0

Longbine made a motion to approve OPN Architects Pre-Bond Services contract in the amount of \$9,000. Seconded by Jepson.

Motion carried 4-0

Longbine made a motion to add FBLA-Future Business Leaders of America sponsor to Schedule B at 7%. Seconded by Ruth.

Motion carried 4-0

Jepson made a motion to approve the purchase of a new maintenance truck from Charles Capper Auto Center in the amount of \$29,555. Seconded by Longbine.

Motion carried 4-0

Mr Crawford went over changes on board policies 209.1 through 210.4 and rescind 210. These policies will be brought back to the next meeting for the second reading.

Ruth made a motion to approve the below listed board policies. Seconded by Longbine.

Motion carried 4-0

203	Board of Directors' Conflict of Interest
204	Code of Ethics
205	Board Member Liability
206.01	President
206.02	Vice-President
206.03	Secretary-Treasurer
206.4	Individual Board Members-Rescind
207	Board of Directors' Legal Counsel
208	Ad Hoc Committees
208.1E1	Ad Hoc Committees Exhibit

Longbine made a motion to approve the following resignations & appointments. Seconded by Ruth.

Motion carried 4-0

Resignations:

Jeff Hoft - Middle School/High School Night Custodian  
Meagan Hayes - Elementary Special Education Associate  
Mike Eden - Assistant Girls Basketball Coach & JH Boys Baseball Coach

Appointments:

Logan Moeller - Head Boys Track Coach - 14%  
Christyna Tabron - Elementary Special Education Associate -7.5 hrs/day - \$12.00/hr  
Clint Jones - .5 FBLA Sponsor - 7%  
Peggy Schwab - .5 FBLA Sponsor - 7%  
Jeff Britt - Van Driver  
Chris Schooley - Middle School/High School Night Custodian-8 hrs/day-\$13.00/hr  
Allen Rath - Head Boys Baseball Coach - 14%

Board of Directors:  
No Comments

Jane O’Leary, Elementary Principal:

- School of the Wild was awesome
- Fire Safety Day will be tomorrow, 10/10
- VIP Days are coming up with 5th grade being on 11/3
- Trunk or Treat will be on 10/27 at 3:00 pm
- Board report in packet with additional information

Angela Hazelett, Secondary Principal:

- Parent teacher conferences were held on 10/4 and again on 10/11
- Sending out a data sheet to all parents who don’t attend conferences
- College and Career Fair was held Thursday, 10/5 and went well
- MAP testing was held the week of 10/2
- Homecoming went very well this year. One of the best ever
- Student Council is doing some new fun stuff this year
- Board report in packet with additional information

Sue Rich, Board Secretary:

- The IASB Convention will be held on November 15<sup>th</sup> and 16<sup>th</sup>. Discussed who all would be attending.

Ken Crawford, Superintendent:

- Fire chief for Riverside will be doing a walk through of the buildings this week.
- Facilities Advisory Committee meeting on September 27th went well. Starting to prioritize the top 10 possible projects. Next meeting will be held 11/1.

A work session will be held on Monday, October 23, 2023 at 5:00 pm.

The next regular board meeting is scheduled for Monday, November 13, 2023 at 5:00 p.m. in the high school board room.

Longbine made a motion to adjourn at 6:11 p.m. Seconded by Jepson.

Motion carried 4-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary’s office, 648-3822, Monday through Friday, 9:00 a.m. – 4:00 p.m.

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PRESIDENT, NATE ROBINSON

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SECRETARY, SUE E RICH