

Highland Community Schools
Board of Directors Meeting
Monday, August, 8 2022
5:00 p.m. – High School Board Room

The meeting was called to order at 5:00 p.m. by President Nate Robinson.

Roll call was taken with Dan Ruth, Mike Golden, Monica Jepson, Rachel Longbine and Nate Robinson present. Josh Thomann and Melissa Murphy were absent. Also in attendance were Ken Crawford, Superintendent and Sue Rich, Board Secretary via Google Meet and Jane O’Leary, Elementary Principal, Angela Hazelett, Secondary Principal and Bill Zywiec, Dean of Students.

Jepson made a motion to approve the agenda as presented. Seconded by Longbine.

Motion carried 5-0

Consent Agenda Items:

Minutes: Approval of the July 11, 2022 regular meeting minutes

Approval of the July 19, 2022 special meeting minutes

Financial Report: Approval of the July financial reports

Payment of Bills: Approval of the following August bills

General Fund - \$356,253.49

Prepaid General Fund - \$17,522.36

Schoolhouse Fund - \$179,778.25

Prepaid Schoolhouse - \$4,860.00

Activity Fund - \$5,110.06

Prepaid Activity Fund - \$2,232.76

Lunch Fund - \$419.09

Insurance Fund \$1,080.00

Fundraisers: None

Golden made a motion to approve the consent agenda. Seconded by Longbine.

Motion carried 5-0

Receive visitors: None

Longbine made a motion to approve the WCRF grant resolution for the following grant application. Seconded by Ruth.

Motion carried 5-0

Highland CSD-Highland Secondary Wastewater Treatment System Upgrade -
\$1,097,600.

Longbine made a motion to approve the Iowa Family Counseling Services to hold therapy sessions with our students within our buildings at no cost. Seconded by Jepson.

Motion carried 4-0
Robinson abstained

Golden made a motion to do a bid process for the selling of one used school bus. Seconded by Ruth.

Motion carried 5-0

Change order #1 for the front ADA entrance of Highland Elementary, change order #2 additional striping on the playground and change order #3 additional sidewalk replacement at the elementary were all discussed.

Golden made a motion to approve the 3 change orders. Seconded by Jepson.

Motion carried 5-0

Mr Crawford went over changes on board policies 210.2 - Regular Board Meetings, 505.5 - Graduation Requirements, 507.9 - Wellness, 507.9R1 - Wellness Regulation, 508.1 - Class or Student Group Gifts, 508.2 - Open Night - 504.5 - Student Fund Raising, 504.5R1 - Student Fund Raising Regulation, 203 - Board of Director's Conflict of Interest, 402.2 - Child Abuse Reporting. These policies will be brought back to the next meeting for the second reading.

Longbine made a motion to approve the below listed board policies. Seconded by Jepson

Motion carried 5-0

- 506.2 Student Directory Information
- 506.2R1 Student Directory Information-Use of Directory Information
- 506.2E1 Student Directory Information-Authorization for Status
- 506.3 Student Photographs
- 506.4 Student Library Circulation Records
- 507.1 Student Health and Immunization Certificates
- 507.2 Administration of Medication to Students
- 507.2E1 Authorization for Administration of Medication by Student
- 507.2E2 Parental Authorization for the Administration of Medication
- 507.3 Communicable Diseases - Students
- 507.4 Student Illness or Injury at School
- 507.5 Emergency Plans and Drills
- 507.7 Custody and Parental Rights
- 507.8 Student Special Health Services
- 507.8R1 Student Special Health Services - Regulation

- 501.14 Open Enrollment Transfers - Procedures as a Sending District
501.15 Open Enrollment Transfers - Procedures as a Receiving District

Golden made a motion to approve the following personnel items. Seconded by Ruth..

Motion carried 5-0

Resignations:

Lexi Garrett - Highland Elementary Special Education Associate

Appointments:

Noel Maier - Route & Shuttle Bus Driver - \$94/day

Board of Directors:

-Nate Robinson congratulated Mrs Hazelett on her choral director's advocate award she received. He also thanked all the new board members for joining the board.

Angela Hazelett, Secondary Principal:

-The AG classroom will be moving inside this year and will be utilizing some of the north end classrooms as well as part of the shop.

Jane O'Leary, Elementary Principal:

- In the process of getting the textbook fees loaded into the system
- Registration information needs to be moved from Google to PowerSchool
- Excited for the new playground improvements and the new look for the front of the school
- New projectors coming this week

Ken Crawford, Superintendent:

- Tyler and the maintenance staff are still working hard to get everything cleaned and done for the start of school.
- Hilltop Tire out of Des Moines took care of our flat tire last week at SAI.
- Hills Bank will be providing lunch for the staff on 8/19. All board members are invited to attend.
- Colors training will be held on 8/18 for all staff who have not done it yet.
- Community should be proud of the construction projects being done at the elementary.

Golden made a motion to table the closed session at this time. Seconded by Jepson.

Motion carried 5-0

The school board will have a work session on Monday, August 29, 2022 at 5:00 pm in the High School Board Room if needed.

The next regular school board meeting is scheduled for Monday, September 12, 2022 at 6:00 p.m. at the High School Board Room.

Longbine made a motion to adjourn at 5:37 p.m. Seconded by Ruth.

Motion carried 5-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822 Monday through Friday, 9:00 a.m. to 4:00 p.m.

PRESIDENT, NATE ROBINSON

ACTING SECRETARY, ANGELA
HAZELETT