

Highland Community Schools
Board of Directors Meeting
Monday, March 14, 2022
6:00 p.m. – High School Board Room

The meeting was called to order at 6:00 p.m. by President Nate Robinson.

Roll call was taken with Mike Golden, Rachel Longbine, Megan Allen, Samantha Holden, Monica Jepson, Kathy Butler and Nate Robinson present. Also in attendance were Ken Crawford, Superintendent, Jane O’Leary, Elementary Principal, Angela Hazelett, Secondary Principal and Sue Rich, Board Secretary.

Butler made a motion to approve the agenda, as amended adding board policy 505.5 to the first readings. Seconded by Longbine.

Motion carried 7-0

6:02 p.m. – The Board met in session for the purpose of a public hearing on the 2022-23 school calendar. The president called for public comments of which there were none. The public hearing was closed.

Holden made a motion to approve the 2022-23 school calendar as presented. Seconded by Butler.

Motion carried 7-0

Consent Agenda Items:

Minutes: Approval of the February 14, 2022 regular meeting minutes

Financial Reports: Approval of the February financial reports

Payment of Bills: Approval of the following March bills

General Fund - \$97,025.80

Prepaid General Fund - \$6,321.76

Activity Fund - \$11,117.13

Prepaid Activity Fund - \$5,584.06

Lunch Fund - \$18,651.54

Prepaid Lunch Fund - \$49.42

Schoolhouse Fund - \$24,618.19

Fundraisers: Highland Fine Arts – Crazy Socks Sales; Highland Shooting Sports - Community Night Fundraiser

Golden made a motion to approve the items on the consent agenda. Seconded by Longbine.

Motion carried 6-0

Holden abstained

Receive Visitors: None

Andrew McDonald, secondary instrumental music teacher talked about all the activities that have been going on in the music department this year. During the pandemic many festivals and contests were done virtually or not at all so they have really been trying to take as many students to these as possible this year. Some of the events Highland band and vocal students have participated in this year are UNI Band Day, University of Iowa Band Extravaganza, University of Dubuque Honor Band, SE Iowa Honor Band, Young Musicians Honor Band, SE Iowa Choral Director's Honor Choir and SE Super Conference Honor Choir. The jazz band will be performing Wednesday after school at both senior villages as well. Mr McDonald stated he would like to do as many summer band lessons as possible this summer and make some changes for beginning band in the summer of 2023 to continue to keep the program growing.

Longbine made a motion to approve the Wastewater Treatment System Upgrade bid from Spectra Build in the amount of \$1,097,600.00. Seconded by Golden.

Motion carried 7-0

Butler made a motion to receive and file the 2022-23 budget estimate; to publish the budget in The News on March 24, 2022; to set the public hearing for April 11, 2022 at 6:00 pm; and to certify the budget to the county auditor by April 15, 2022 as required by law. Seconded by Allen.

Motion carried 7-0

Longbine resolved that the Board of Directors of the Highland Community School District, will levy property tax for fiscal year 2022-2023 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa. Seconded by Allen.

Motion carried 7-0

Allen made a motion to approve the resolution authorizing the redemption of general obligation school bonds, series 2020 dated March 11, 2020, approving a first amendment to escrow agent agreement, and levying a tax for fiscal year 2023 for the redemption of general obligation school bonds, series 2020, dated March 11, 2020. Seconded by Butler. **Roll Call Vote - All Ayes.**

Motion carried 7-0

Longbine made a motion that in anticipation of continued shortages and additional responsibilities during the pandemic, I recommend we pay \$1,000 to all continuing staff as listed this one time payment funded by our ESSER Funds as allowed as Hero Pay. Seconded by Holden.

Motion carried 7-0

Mr Crawford went over first reading on board policies 501.1 - Resident Students, 501.2 - Nonresident Students, 501.3 - Compulsory Attendance, 501.4 - Entrance - Admissions, 501.5 - Attendance Center Assignment, 501.6 - Student Transfers In, 501.7 - Student Transfers Out or Withdrawals, 501.8 - Student Attendance Records, 501.9 - Student Absences - Excused, 501.9E2 - Highland On-Line Learning Application, 501.10 - Truancy - Unexcused Absences, 501.10R - Truancy - Unexcused Absences Regulation, 501.11 - Student Release During School Hours, 501.12 - Pregnant Students, 501.13 - Students of Legal Age, 501.14 - Open Enrollment Transfers-Procedures as a Sending District, 501.15 - Open Enrollment Transfers-Procedures as a Receiving District, 501.16 - Homeless Children and Youth, 505.5 - Graduation Requirements. These will be brought back to the next meeting for the second reading.

Longbine made a motion to approve the below board policies. Seconded by Butler.

Motion carried 7-0

- 903.1 School - Community Groups
- 903.2 Community Resource Persons and Volunteers
- 903.3 Visitors to School District Buildings & Sites
- 903.4 Public Conduct on School Premises
- 903.5 Distribution of Materials
- 903.5R1 Distribution of Materials Regulation
- 904.1 Transporting Students in Private Vehicles
- 904.2 Advertising and Promotion
- 904.3 Participation in Public Activities by Students
- 905.1 Community Use of School District Facilities and Equipment
- 905.1R1 Community Use of School District Facilities & Equipment Regulation
- 905.1R2 Community Use of School District Facilities & Equipment Fee Schedule
- 905.1E1 Community Use of School District Facilities & Equipment Application
- 905.1E2 Community Use of School District Facilities & Equipment Indemnity and Liability Insurance Agreement
- 905.2 Tobacco/Nicotine-Free Environment
- 905.3 Weapons in the School District
- 906 Unmanned Aircrafts - Drones
- 907 District Operation During Public Emergencies
- 907.R1 District operations During Health Emergency Regulation

Golden made a motion to approve the personnel items. Seconded by Holden.

Motion carried 6-0

Allen abstained

Resignations:

Gina Trower - Head Volleyball Coach

Brooke Henze - Highland Elementary Instructional Strategist Teacher

Appointments:

Jacob Allen - School Play Sponsor - 7%

Julie Giesmann - Highland Elementary Special Education Associate - \$12.00/hr

Cory Quail - Secondary At-Risk Teacher - BA+24 (9)

Head Varsity Football Coach - 14%

Report of Board & Administration:

Rachel Longbine - The career fair was excellent.

Megan Allen - The career fair was amazing and I enjoyed volunteering. Checking in on gender pronoun training and diversity training and would like to discuss math alignment at the next work session.

Angela Hazelett - Principal report was included in the board report. Was very impressed with the career fair and all of Mrs Schwab's hard work. Sonya Manley also helped with this. The Hunger Service Project conducted by the FFA will be Friday, March 25th and they invite all board members and any community members to come and participate with the whole student body and staff.

Jane O'Leary Principal report was included in the board packet. ISASP testing will begin on March 28th. Mary Brase was given the A+ for Education award by KCRG last Friday. There was an assembly put on by the VFW Auxiliary today for their essay contest. Lots of participation and excitement by the students in 3rd, 4th and 5th grade. Pledge of Allegiance cards were handed out to the students and books about America were given to the library by the Auxiliary as well.

Sue Rich – Audit Report should be coming in the next day or so and she will get them handed out to the board to go over at the work session on 3/28.

Ken Crawford – Looking at some upcoming projects and other possible things we need to be conscientious about with our facilities. Flooring projects, parking lots, library changes, locker rooms etc. Handed out a draft of the district brochure he would like to give people moving into the district.

A work session will be held on Monday, March 28, 2022 at 5:00 pm in the high school boardroom.

The next regular board meeting is scheduled for Monday, April 11, 2022 at 6:00 p.m. in the high school boardroom.

Longbine made a motion to adjourn at 8:10 p.m. Seconded by Holden.

Motion carried 7-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822, Monday through Friday, 9:00 a.m. to 4:00 p.m.

PRESIDENT, NATE ROBINSON

SECRETARY, SUE E RICH