

Highland Community Schools
Board of Directors Meeting
Monday, March 8, 2021
6:00 p.m. – High School Board Room

The meeting was called to order at 6:00 p.m. by President Nate Robinson.

Roll call was taken with Mike Golden, Rachel Longbine, Megan Allen, Samantha Holden, Kevin Engel, Kathy Butler via Zoom and Nate Robinson present. Also in attendance were Ken Crawford, Superintendent, Jane O’Leary, Elementary Principal, Angela Hazelett, Secondary Principal and Sue Rich, Board Secretary.

Engel made a motion to approve the agenda, as presented. Seconded by Golden.

Motion carried 7-0

6:02 p.m. – The Board met in session for the purpose of a public hearing on the 2021-22 school calendar. The president called for public comments of which there were none. The public hearing was closed.

Longbine made a motion to approve the 2021-22 school calendar as presented. Seconded by Allen.

Motion carried 7-0

Consent Agenda Items:

Minutes: Approval of the February 8, 2021 regular meeting minutes
Approval of the February 22, 2021 work session minutes

Financial Reports: Approval of the February financial reports

Payment of Bills: Approval of the following March bills

General Fund - \$154,443.04
Prepaid General Fund - \$9,774.51
Activity Fund - \$2,792.19
Prepaid Activity Fund - \$6,951.40
Lunch Fund - \$13,848.46
Schoolhouse Fund - \$11,562.57

Fundraisers: Highland Fine Arts – Meet & Greet for Beauty and the Beast cast members, selling roses at Beauty and the Beast musical; Highland Baseball –Casey’s cards sale

Engel made a motion to approve the items on the consent agenda. Seconded by Golden.

Motion carried 6-0
Allen abstained

Receive Visitors: None

FFA members Mackinze Hora, Madeline Peiffer, Dakota Longbine, Taylor Sublette and Jenna Sands spoke about their upcoming officer retreat trip to Omaha and asked for permission to travel out of state. They also gave highlights of their activities from May 2020 through December 2020 and what they have done so far in 2021. Some of the upcoming events in April and May are state convention, farm safety day, green house plant sales and the FFA banquet. The FFA has been very busy over the past year.

Golden made a motion to approve the FFA officer team to travel to Omaha, Nebraska April 10-11 for an officer retreat. Seconded by Allen.

Motion carried 7-0

Engel made a motion to approve the superintendent sharing agreement with Waco Community Schools beginning July 1, 2021. Seconded by Longbine.

Motion carried 6-1
Allen opposed

Longbine made a motion to approve the 2021 summer reading and learning programs for the elementary. Seconded by Holden.

Motion carried 7-0

Longbine made a motion to approve the WCRF Spring Small Grant Resolution for the following grant applications. Seconded by Golden.

Motion carried 7-0

Highland CSD – Highland Secondary Sterilaser Room Unit - \$2,895
Highland CSD – Highland Secondary Sterilaser Floor Unit - \$1,895

Longbine made a motion to accept the resignations of Judy Lauer, Janice Thomann, Jeff Collins, Charlotte Thomann and William Weber. Seconded by Engel.

Motion carried 7-0

Longbine made a motion to accept the early retirement incentive program for Judy Lauer, Janice Thomann, Jeff Collins, Charlotte Thomann and William Weber. Seconded by Holden.

Motion carried 7-0

There was discussion on raising the 3 year old preschool tuition to keep the program cost effective.

Engel made a motion to raise the 3 year old preschool tuition to \$135 per month. Seconded by Allen.

Motion carried 7-0

Golden made a motion to approve the resolution authorizing the redemption of general obligation school bonds, series 2020 dated March 11, 2020, approving an escrow agent agreement, and levying a tax for fiscal year 2021-22 for the redemption of general obligation school bonds, series 2020. Seconded by Longbine. **Roll Call Vote - All Ayes.**

Motion carried 7-0

Engel made a motion to receive and file the 2021-22 budget estimate; to publish the budget in The News on March 25, 2021; to set the public hearing for April 12, 2021 at 6:00 pm; and to certify the budget to the county auditor by April 15, 2021 as required by law. Seconded by Golden.

Motion carried 7-0

Engel resolved that the Board of Directors of the Highland Community School District, will levy property tax for fiscal year 2021-2022 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa. Seconded by Longbine.

Motion carried 7-0

The audit report states that the District's revenues totaled \$10,509,022 for the year ending June 30, 2020, a 3 percent increase from the prior year. Expenses for District operations totaled \$8,986,447 a 6 percent decrease from the prior year. A copy of the audit report is available for review in the office of the Auditor of State and the District Secretary's office.

Longbine made a motion to accept the fiscal year 2020 audit report. Seconded by Golden.

Motion carried 7-0

Mr Crawford went over first readings on board policies 503.6 - Physical Restraint and Seclusion of Students, 503.6R1 - Use of Physical Restraint and Seclusion with Students, 503.6E1 - Use of Physical Restraint and/or Seclusion Documentation Form, 503.6E2 - Debriefing Letter to Guardian of Student Involved in an Occurrence Where Physical Restraint and /or Seclusion was Used, 503.6E3 - Debriefing Meeting Document. These will be brought back to the next meeting for the second reading.

Longbine made a motion to approve board policies 414.3, 414.3E1, 414.3E2, 414.3R1, 414.3R2. Seconded by Holden.

Motion carried 7-0

414.3	Classified Employee Family and Medical Leave
414.3E1	Classified Employee Family and Medical Leave Notice to Employees
414.3E2	Employee Family and Medical Leave Request Form
414.3R1	Employee Family and Medical Leave Regulation
414.3R2	Employee Family and Medical Leave Definitions

Engel made a motion to approve the personnel items. Seconded by Longbine.

Motion carried 7-0

Resignations:

Bethany Williams - Highland Elementary Kindergarten Teacher

Brent DeNeice - Highland Elementary Instructional Strategist

Report of Board & Administration:

Nate Robinson - The musical Beauty and the Beast is scheduled for March 26th and March 27th.

Megan Allen - The Fine Arts Boosters met with band director Mr McDonald and were very impressed with his ideas and would like him to come to a board meeting to present sometime.

Kevin Engel - Attended the NHS Induction last week and it was very nice.

Angela Hazelett - Principal report was included in the board report. The end of the 3rd quarter is this Friday and there may be a middle school awards ceremony on 3/26. The 4th quarter will be very busy with deciding on middle school field trips and step up day among other things.

Jane O'Leary – Principal report was included in the board packet. Professional Development K-3 are working on 95% Core Phonics and 4th-5th Vocabulary Surge. The students are loving this nice weather and being outside.

Sue Rich – Working on the budget, negotiations spreadsheet and insurance changes.

Ken Crawford – Thank you to the community for the Yes vote for the Voted Physical Plant and Equipment Levy. Last Thursday I met with a movie producer who reached out on possibly having them make a feature film using our campus in the summer of 2022.

A work session will be held on Monday, March 22, 2021 at 5:00 pm in the high school board room.

The next regular board meeting is scheduled for Monday, April 12, 2020 at 6:00 p.m. in the high school board room.

Longbine made a motion to adjourn at 7:15 p.m. Seconded by Allen.

Motion carried 7-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822, Monday through Friday, 9:00 a.m. to 4:00 p.m.

PRESIDENT, NATE ROBINSON

SECRETARY, SUE E RICH