

Highland Community Schools
Board of Directors Meeting
Monday, March 12, 2018
6:00 p.m. – High School Board Room

The meeting was called to order at 6:00 p.m. by President Nate Robinson.

Roll call was taken with Mike Golden, Rachel Longbine, Megan Allen, Lois Schneider, Kevin Engel and Nate Robinson present. Cindy Michel was absent. Also in attendance were Dr Mike Jorgensen, Superintendent, Jane O’Leary, Elementary Principal, Angela Hazelett, Secondary Principal and Sue Rich, Board Secretary.

Engel made a motion to approve the agenda, as presented. Seconded by Golden.

Motion carried 6-0

6:02 p.m. – The Board met in session for the purpose of a public hearing on the 2018-19 school calendar. The president called for public comments of which there were none.

Longbine made a motion to approve the school calendar for 2018-19 as presented. Seconded by Schneider.

Motion carried 6-0

Consent Agenda Items:

- Minutes:** Approval of the February 12, 2018 regular meeting minutes
- Financial Reports:** Approval of the February financial reports
- Payment of Bills:** Approval of the following March bills
 - General Fund - \$143,042.38
 - Prepaid General Fund - \$17,079.95
 - Activity Fund - \$5,652.49
 - Prepaid Activity Fund - \$6,090.15
 - Lunch Fund - \$7,173.45
 - Prepaid Insurance Fund - \$1,439.04
- Fundraisers:** Highland Shooting Sports – Raffle
Highland Soccer – T-shirt sales
Prom Committee – Pie in Face Challenge, Gatorade Bottle loose change

Longbine made a motion to approve the items on the consent agenda. Seconded by Golden.

Motion carried 5-0
Robinson abstained

Receive Visitors: None

The audit report states that the District’s revenues totaled \$10,560,644 for the year ending June 30, 2017, a 1 percent decrease over the prior year. Revenues included \$5,335,116 in local tax, charges for service of \$1,181,376, operating grants of \$1,426,540, unrestricted state grants of

\$2,491,043, contributions and donations of \$56,600, unrestricted interest of \$6,229, other general revenues of \$63,740. Expenses for District operations totaled \$10,162,846, a 5 percent increase over the prior year. Expenses included \$6,120,306 for instruction, \$2,753,758 for support services, \$369,555 for non-instructional programs and \$919,227 for other expenses. A copy of the audit report is available for review in the office of the Auditor of State and the District Secretary's office.

Schneider made a motion to accept the fiscal year 2017 audit report. Seconded by Allen.

Motion carried 6-0

Golden made a motion to receive and file the 2018-19 budget estimate; to publish the budget in The News on March 29, 2018; to set the public hearing for April 9, 2018 at 6:00 pm; and to certify the budget to the county auditor by April 16, 2018 as required by law. Seconded by Engel.

Motion carried 6-0

Engel made a motion to move forward with bids on 1 diesel school bus and the possible trade on the 84 passenger school bus. Seconded by Golden.

Motion carried 6-0

Schneider made a motion to approve the summer school program for this summer and to table the summer library program until we have more information on budget and costs. Seconded by Longbine.

Motion carried 6-0

Schneider made a motion to approve the WCRF Resolution for the following grant applications. Seconded by Longbine.

Motion carried 6-0

Highland CSD – Agriculture Education Greenhouse for HS/MS - \$72,043
Highland CSD – Highland Elementary Maker Space - \$21,455

Longbine made a motion to accept the technology services agreement for managed services from Grant Wood AEA starting July 1, 2018. Seconded by Engel.

Motion carried 6-0

Engel made a motion to table the insurance rates increase until we get more information on that. Seconded by Golden.

Motion carried 6-0

Longbine made a motion to approve the Coaches Handbook for 2018-19 noting the following changes: transportation form saying return to transportation director and adding to coaches checklist to report schedule of practices, competitions, open gyms, banquets and lifting times to the AD in charge of scheduling as indicated in the coaches responsibilities. Seconded by Golden

Motion carried 6-0

Golden made a motion to approve putting cement pads under the new bleachers and adding a cement pad for the football field shed by Stransky Concrete at a price of \$12,175. Seconded by Longbine.

Motion carried 6-0

Golden made a motion to approve the one word change to board policy 503.4R2 – Eligibility Policy. Seconded by Allen.

Motion carried 6-0

All policies in Series 603-605 – Education Program were reviewed. Longbine made a motion to approve Series 603-605 board policies with the below policies noting changes. Seconded by Engel.

Motion carried 6-0

604.6	Instruction at a Post Secondary Educational Institution
605.1R1	Selection of Instructional Materials
605.2	Instructional Materials Inspection
605.3E1	Instructions to the Reconsideration Committee
605.3R	Reconsideration of Instructional Materials Regulation
605.6	Internet – Acceptable Use
605.8	School District Web Page
605.8R	Web Page Publication & Usage Regulation

Series 606-607 – Education Program were discussed. Final changes will be brought back to the April meeting for final approval.

Board policy 705.1 – Purchasing – Bidding was discussed. Final changes to this policy will be done at the April meeting.

Robinson gave a report from the building committee. The next meeting will be Monday, March 19th. Bids for the bus barn project are due on Friday, March 16th. We may be re-bidding the Highland Elementary HVAC project. We are talking to a construction manager about this project and possibly bringing them on board. The building committee will decide how to proceed on this.

Longbine gave a report from the technology committee. The Chromebooks will be replaced for next school year. We are looking at the AEA for the tech support. Other things that are being considered are Genius Hour and Makey Makey which is part of Maker Space. iPad changes at the elementary as well as new printers are also being looked in to for the district.

Schneider gave a report from the SIAC committee. Most of the discussion was around the 5th grade moving to the middle school at some point in the future and the pros and cons of this.

Engel made a motion to approve the personnel items. Seconded by Golden.

Motion carried 6-0

Resignations:

Carrie Wieland Co-Head Volleyball Coach

Appointments:

Kayla Schneider – Assistant Track Coach – 10%

Jacob Wilson – Evening Weight Room Supervisor - \$8.00/hr

Report of Board & Administration:

- 1) Kevin Engel commended the students that made it to state speech and the Robotics team on continuing on to the Super Regionals this weekend.
- 2) Angela Hazelett, Secondary Principal stated 3 students made it to state speech and Nathan Butler has been selected to go to All State speech. Super Regionals are this weekend for the Robotics team. The FFA students are going to the senior centers this week. Next week some of our senior students will be going to the senior centers. We are conducting instructional time audits this week at the middle school.

- 3) Jane O’Leary, Elementary Principal stated last Thursday was the first meeting of K-2 Stem Club with several attending including volunteers. Math Literacy night was held 2 weeks ago with 48 students attending. An Olympics theme was carried out for the night. This Thursday, March 15th at 7:00 pm is the K-2 music and art show.
- 4) Dr Jorgensen stated he would be attending the Robotics competition on Friday, March 16th. He has also been volunteering with the track team to help the jumpers. He will be attending the legislative session on Saturday, March 17th at the Washington High School Auditorium at 10:00 am. Dr Jorgensen has nominated Mrs Hazelett for the SAI secondary principal of the year award.

The next regular board meeting is scheduled for Monday, April 9, 2018 at 6:00 p.m. in the high school board room.

Longbine made a motion to hold a closed session as authorized by Section 21.5 (1)(c) of the open meetings law to discuss strategy with counsel in matters where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the position of this school district in that litigation. Seconded by Allen. Roll Call Vote.

7:44 pm.

Motion carried 4-2
Longbine & Golden opposed

Break – 7:45 pm to 7:52 pm.

Longbine made a motion to return to open session. Seconded by Allen.

8:52 pm

Motion carried 6-0

Longbine made a motion to adjourn at 8:53 p.m. Seconded by Allen.

Motion carried 6-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary’s office, 648-3822 or 657-4180, Monday through Friday, 9:00 a.m. to 4:00 p.m.

PRESIDENT, NATE ROBINSON

SECRETARY, SUE E RICH