

Highland Community Schools
Board of Directors Meeting
Monday, September 11, 2017
6:00 p.m. – High School Board Room

The meeting was called to order at 6:00 p.m. by President Kevin Engel.

Roll call was taken with Mike Golden, Cindy Michel, Rachel Longbine, Lois Schneider, Nate Robinson and Kevin Engel present. Also in attendance were Dr Mike Jorgensen, Superintendent, Jane O’Leary, Elementary Principal and Sue Rich, Board Secretary.

Robinson made a motion to approve the agenda, as presented. Seconded by Longbine.

Motion carried 6-0

6:00 p.m. – Public Hearing on proposed sale of the Ainsworth Elementary school building and playground and the ballfield and concession stand.

Dr Jorgensen stated it is good for cities and schools to have strong relationships. The City of Ainsworth has good intentions of using the building for a library and possibly city hall. The county has also showed some interest in using part of the building. He also stated the school has a strong partnership with the city.

Kevin Engel read a statement from former school board president Mike Roberts stating the board will be making a major decision tonight and to keep in mind this is for the good of ALL the students of the district. The school has been a part of the Ainsworth community for well over 100 years. In my opinion the right thing for the board to do is approve the bids from the City of Ainsworth.

There were no additional public comments. The public hearing was closed.

Longbine made a motion to sell the Ainsworth Elementary school building and playground for \$1.00 and the ballfield and concession stand for \$1.00 to the City of Ainsworth. Seconded by Robinson. Roll Call vote – All Ayes.

Motion carried 6-0

Schneider made one last comment stating she was never against selling the building. She just wanted to make sure the correct process was followed.

Consent Agenda Items:

Minutes: Approval of the August 14, 2017 regular meeting minutes.
Approval of the August 28, 2017 work session minutes.

Financial Reports: Approval of the August financial reports.

Payment of Bills: Approval of the following September bills.

General Fund - \$52,773.52
Schoolhouse Fund – \$44,322.15
Activity Fund - \$4,087.52
Lunch Fund - \$9,248.71
Prepaid General Fund - \$18,824.05
Prepaid Activity Fund – \$1,279.00

Prepaid Schoolhouse Fund - \$46,144.45
Prepaid Insurance Fund - \$56.40

Fundraisers: Football – Adrenaline cards, tumbler cups
Post Prom – Homecoming t-shirts
Wrestling – Hats, bags, clothing

Robinson made a motion to approve the items on the consent agenda. Seconded by Longbine.

Motion carried 6-0

Receive visitors:

George Schultz thanked the board, Dr Jorgensen and Sue Rich for all their hard work on the selling of the Ainsworth building and keeping the building with the City of Ainsworth.

Dr Jorgensen told the board the previous boiler bid approved at the last meeting was not going to be fulfilled in time for winter so he made a recommendation to them to consider the bid from Thermal Solutions in the amount of \$127,500 which was \$500 more than the bid from Hamilton.

Schneider made a motion to void the Hamilton bid from last month. Seconded by Golden.

Motion carried 6-0

Robinson made a motion to accept the boiler bid from Thermal Solutions in the amount of \$127,500. Seconded by Michel.

Motion carried 6-0

A list of job descriptions for the superintendent, principals and dean of students were presented to the board. Jorgensen stated these were working documents and can change throughout the year as additional things come up to be added to the lists.

Longbine made a motion to approve the job descriptions as a working document to be amended as needed during the year. Seconded by Golden.

Motion carried 6-0

The IASB convention and board orientation meetings were discussed. There was a consensus by the board to continue to attend the convention on both Wednesday afternoon and Thursday. Four members stated they would be able to attend the convention. Sue will start to look for hotel rooms for the convention. At this time no board members were interested in attending the board orientation meetings at Mt Pleasant or Clear Creek-Amana.

Matt Gillaspie from Piper Jaffray gave an overview of the options available for refinancing the sales tax bond. He stated at this point the board just needs to give the go ahead for Gillaspie, Sue Rich and Dr Jorgensen to move forward with looking in to the refinancing of the bond. The final decision on the refinancing option will be made at a later meeting by the board.

Golden made a motion to move forward with looking in to the options of refinancing the sales tax bond. Seconded by Michel.

Motion carried 6-0

Robinson made a motion to approve the following appointments and modifications. Seconded by Longbine.

Motion carried 6-0

Appointments:

Drake Fuller – Assistant Football Coach – 10%
Duane Van Winkle – FFA Advisor - \$2,644
Seth Milledge – JH Football Coach - \$1,970.50
Mary Beth Sammons – Building Leadership Team – 6 additional days - \$1,500

Salary Schedule Advancement:

Cindy Conrad BA+16 to BA +24
Judy Lauer MA+16 to MA+24
Amrika Stumpf BA to BA+8

Coaching Contracts:

Jody Fink, JH Track – 9%
Angela Alberts JH Track – 9%
Angela Strobel, Co-Head Track – 16%
Seth Milledge – Head Baseball Coach – 16%
Carrie Wieland – Head Softball – 16%
Sam Wieland – Assistant Softball – 12%
Clint Jones – Jr High Baseball – 9%

Out of District Coaching Contracts:

Sara Sublette, Assistant Track – 10%
Clint Colbert, Assistant Baseball – 10%
Tony Castillo, Head Soccer – 10%
Paige Wieland, JH Softball – 7%
Kayla Schneider, JH Softball – 7%
Kevin Vonnahme, JH Baseball – 7%

Board of Directors:

- 1) Nate Robinson stated things seem to be going smoothly.
- 2) Rachel Longbine said the new website is phenomenal and also feels things are going very well right now.

Jane O’Leary, Elementary Principal:

- 1) The transition of all students coming to Highland Elementary is going well. There have been a few bussing and lunchroom issues but we are working through those.
- 2) Received training on new website and are now able to keep things more accurate and updated on there.
- 3) Fall screening is underway for I-readers, Reading CBM’s and FAST.
- 4) All the upcoming concert dates are now on the website.
- 5) The staff is working on The Leader in Me, the BLT on the art of coaching teams and PD on components of literacy.
- 6) O’Leary stated she is working with the Principal Leadership Center and has been able to get in to the classrooms at least once already this year and hopes to continue to be able to do more of that.
- 7) The annual yearly progress report will be presented at the meeting on October 9th.

Angela Hazelett, Secondary Principal

- 1) MAP testing will be next week.
- 2) Congratulations to Sam Smith for winning one of two Hills Bank Youth Salute scholarships.

- 3) BLT discussed ACT profile report on how last year's students tested. They will also determine how to implement Leader in Me at the secondary level.
- 4) SIAC will meet September 19th at 6:00 pm
- 5) Mr Zywiec will have first grade check for eligibility this Friday, September 15th.
- 6) Tracy Wolfe our mentor teacher from GWAEA has been meeting with our new teachers.
- 7) Mr Van Winkle, FFA advisor will hold a parent meeting on Monday, September 18th and then hold an officer election on September 25th.
- 8) Homecoming: Tuesday parade in Ainsworth at 7 pm, still discussing parade for Riverside, Dr Jorgensen and student council advisors meeting to determine dress up days and the BLT is discussing when to have the Huskie Olympics.
- 9) Dr Jorgensen has met with students to earn credit for job experience.
- 10) Social studies department has ordered new textbooks for 8th grade US history. All departments in the secondary have completed textbook inventories so that we can determine the most effective textbook rotation.
- 11) Reassessment center is up and running.
- 12) Mr Zywiec coordinated all district staff taking required mandatory trainings.
- 13) Ms Hazelett will be attending alternate assessment training at GWAEA tomorrow morning and will be at a workshop about compensation on Thursday.

Sue Rich, Board Secretary:

- 1) The audit went well on Friday, September 8th. It looks like we are going to end with a positive spending authority.
- 2) The CAR, SES and Transportation report are all due this Friday, September 15th. They are all ready to be certified and will go over at the meeting on September 25th.

Brian Haymond spoke on behalf of the HEA and just wanted to say thank you to the board for always being willing to work together with them.

Dr Mike Jorgensen, Superintendent:

- 1) The school year has gotten off to a great start.
- 2) The general fund looks like it is getting in line and I would like to thank Chris & Sue for their hard work on this.
- 3) We will be submitting 3 grants to the WCRF.
- 4) Students will be performing at the Senior Village in Riverside on Tuesday at 10:00 and at Ainsworth on Wednesday at 11:00.
- 5) Coats for Kids contacted us and would like to give a free coat to any free and reduced students.
- 6) Washington contacted me and said they would not be continuing on with the maintenance operational sharing for next school year.
- 7) School board election tomorrow, September 12th, Everyone should vote.
- 8) The SIAC committee will meet September 19th. The board representatives are Lois Schneider and Nate Robinson.

The next regular board meeting is scheduled for Monday, September 25, 2017 at 6:00 p.m. in the High School Board Room.

Michel made a motion to hold a closed session as authorized by Section 21.5 (1)(i) of the open meetings law to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Seconded by Robinson. Roll Call vote – All Ayes.

7:17 p.m.

Motion carried 6-0

Break from 7:17 p.m. to 7:25 p.m.

Closed session started at 7:25 p.m.

Robinson made a motion to return to open session. Seconded by Schneider.

7:35 p.m.

Motion carried 6-0

Longbine made a motion to approve the buyout of one of the Co-Head wrestling coaches in the amount of \$3,500. Seconded by Robinson.

Motion carried 6-0

Longbine made a motion to adjourn at 7:37 p.m. Seconded by Robinson.

Motion carried 6-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822 or 657-4180, Monday through Friday, 9:00 a.m. – 4:00 p.m.

PRESIDENT, KEVIN ENGEL

SECRETARY, SUE E RICH